



# SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

## Regular Meeting Agenda

Friday, 8 January 2016, 1:30pm

1188 E. 2<sup>nd</sup> Ave., Carnegie Building, Durango, CO 81301

- I. Introductions
- II. State of the SWCCOG
- III. 2016 Goals Overview
- IV. Consent Agenda
  - a. December 4 2015 SWCCOG Board Meeting Minutes
  - b. December 11 2015 Executive Committee Meeting Minutes
  - c. November 2015 Financials
- V. Reports
  - a. Director's Report
  - b. Broadband Report
  - c. Recycling Report
  - d. Transportation Report
  - e. VISTA's Report (Includes Shared Services)
- VI. Discussion Items
  - a. 4CORE Discussion
  - b. SWCCOG Schedule for 2016
  - c. Ideas for Hot Topics Discussions
- VII. Decision Items
- VIII. Other Items
  - a. Community Updates (if time allows)

Video/Phone Conference Info:

<https://zoom.us/j/501744447>

1-646-558-8656, Meeting ID: 501 744 447

P O Box 963, Durango, CO 81301

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[www.swccog.org](http://www.swccog.org)

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01/06/16

## SWCCOG 2015 Board Goals






### GOAL 1: Address Opportunities to Increase Value to COG members

Objective 1.1: Leverage Funds - EXISTING (FOR FUTURE GRANTS SEE BELOW)															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
DOLA 2016 - Recycling Education/Marketing		X		X		X		X			X				\$15,000
DOLA 2016 - Shared Services	X	X	X		X			X			X				\$65,000
DOLA 2016 - Transportation/Transit	X	X		X		X		X			X				\$20,000
DOLA Broadband Planning Grant	X	X	X		X			X			10/1/2015-6/30/2015				\$107,000
DOLA 2015 - IT Services	X	X				X		X			Ends 6/30/2016				\$45,000
DOLA 2015 -Transit	X	X		X		X		X			Ends 6/30/2016				\$7,800
Transit Council		X	X	X			X	X			X	2016 Last Year of CDOT Transit Council Funding, other sources exist			\$20,000
TPR		X	X	X	X			X			X	X	X		\$21,000
Membership Dues (includes Admin Assistant Funding)	X		X		X			X			X	X	X	Low	\$126,200



Objective 1.2: Aggregate Demand and Share Costs on Common Service Needs															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Recycling Project	X	X		X		X		X			X	X	?		\$
IT Support	X	X		X	X			X			6/30/2016				\$\$
Software	X		X			X			X			X	X	low	
Equipment Purchasing/Brokering/Sharing	X	X	X		X				X			X	X		
Shared Services Website	X	X			X			X			X				\$




Objective 1.3: Shared Trainings and Services															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
CIRSA Trainings	X					X				X	X	X	X	Low	N/A
CCI Trainings	X					X				X	X	X	X	Low	N/A
Water/Wastewater Certs (Broker w/ R10?)	X					X				X	?	X		Low	N/A
Elected Officials Trainings	X					X			X			X	X	Low	\$

**Goal 2: Fiscal Stability and Growth**

Objective 2.1: Target Non-Member Entities - CONSENSUS WAS TO FOCUS ON EXISTING MEMBERS															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Town of Dove Creek	x	x	x				x	x			x	x			\$
Montezuma County	x	x	x				x	x			x	x	x		\$\$
Town of Rico	x	x	x				x	x			x	x			\$
Southern Ute Indian Tribe	x	x	x				x	x			x				\$\$
Ute Mountain Ute Indian Tribe	x	x	x				x	x			x				\$\$

Objective 2.2: Retain Existing Members - CREATE VALUE FOR EXISTING MEMBERS															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	Ongoing			Staff Time	Costs
Archuleta		x			x			x			x				\$\$\$
Bayfield		x			x			x			x				\$\$
Cortez		x			x			x			x				\$\$\$
Dolores (County)		x			x			x			x				\$\$
Dolores (Town)		x			x			x			x				\$
Durango		x			x			x			x				\$\$\$
La Plata		x			x			x			x				\$\$\$
Ignacio		x			x			x			x				\$
Mancos		x			x			x			x				\$\$
Pagosa Springs		x			x			x			x				\$\$
San Juan		x			x			x			x				\$
Silverton		x			x			x			x				\$

Objective 2.3: Partner with Other Organizations															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
AAA	x	x	x				x	x			x				\$\$
4CORE	x	x	x					x			x	x			\$
Housing Entities (Decided to leave on as monitoring - no action)	x	x	x				x	x				x	x		

Objective 2.4: Targeted Grant Applications/Requests - SHOULD BE INCOME PRODUCING															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
DOLA Broadband Infrastructure Grant	x	x	x		x			x			x	x	x		Million +
Transit Coordinator	x	x	x	x		x		x			x	x	x		\$50,000
RREO Education/Marketing	x	x		x		x		x			x	x			\$30,000

### Goal 3: Staffing

Objective 3.1: Increase Capacity															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Project Manager						x		x				x	x		\$5
AmeriCorps VISTA						x		x			x	x	x		\$11,500
Administrative Assistant					x			x			x	x	x		\$12,200
Transportation Coordinator						x		x				x	x		\$50,000

Objective 3.2: Continuing Education															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Miriam	Maybe	x	Maybe			x		x			x	x	x	Med	\$-\$
Sara						x		x			x	x	x	Med	\$-\$
Jessica						x		x			x	x	x	Med	\$-\$
Shannon (as well as future VISTAs)						x		x			x	x	x	Med	\$-\$

### Goal 4: Advocacy

Objective 4.1: Legislation															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Broadband	x	x	x		x	x			x		x	?	?	High	
Tribal Votes at STAC		x		x		x				x	x			Low	

Objective 4.2: Represent SW Colorado															
Action	Board Actions				Priority Level			Future Fiscal Impact			Timeline			Impacts to COG	
	Provide Direction	Monitor Progress	Decision Item	Refer to Boards	Critical	Important	Routine	Yes	Unknown/Maybe	No	2016	2017	Beyond 2017	Staff Time	Costs
Within Region	x	x					x		x		x	x	x	Unknown	Unknown
State Level	x	x					x		x		x	x	x	Unknown	Unknown
Federal Level	x	x					x		x		x	x	x	Unknown	Unknown

## 2015 Board Goals

### Achievements and Relationships to 2016 Budget

#### Goal 1 – Address Opportunities to Increase Value to COG Members

1. Leverage Funds
  - Recycling
    - In 2016 Budget with two new recycling trailers to serve rural areas
  - DOLA Technical Assistance Grant
    - In 2016 Budget with an increased amount over 2015. Will address shared services of grant writing. Will also use existing funds and grants as match for grant. While not increasing ask from members
  - Transit Council
    - Expected to apply and receive funding for \$19,000. This will be the last year of this funding.
  - Transportation Planning Region
    - Continue TPR management as is. Keep meeting days the same as COG Board Meetings.
  - DOLA Broadband Planning Grant
    - Received \$75,000 from DOLA, matched with \$32,000 of local funding. Expected to start in late September or early October. Process will take about a year.
  - Membership Dues
    - Dues were \$114,000 for 2014 and 2015. The formula for the dues was previously \$1 per capita plus a base of \$2000. The population in municipalities was subtracted from county population figures. This year it is proposed that dues be calculated with the 25% (or 20%) divided equally out and the rest of the cost based on population. Dues were calculated at \$120,000 for 2016. Increase of dues is proposed at 5.26%.
2. Aggregate Demand and Share Costs on Common Service Needs
  - Recycling
    - Working with private sector to help spread costs out.
  - IT Support
    - Project is ongoing and will continue to develop based on needs and wants of participating members.
  - Software
  - Equipment Purchasing
3. Shared Trainings and Services
  - CIRSA Trainings
    - Municipalities have Flagger and Defensive Driving Trainings in SW in August 2015. Will also have Tami come down in the Fall
  - Water/Wastewater Certs
  - Elected Officials Training

- Tami will come down for the municipalities. Will work on this with CCI in 2016 for Counties.
- Other Trainings/Services
  - SB152 Election information and meetings.
  - State Demography Office

## Goal 2: Fiscal Stability and Growth

### 1. Target Non-Member Entities

- Dove Creek
- Montezuma
- Rico
- SUIT
  - Working with SUIT on Recycling programs and TPR.
- UMU
  - Working with UMU on TPR and Transit programs.

### 2. Retain Existing Members

- Archuleta
- Bayfield
- Cortez
  - Concerns about Broadband/SCAN
- Dolores (County)
  - Lack of participation
- Dolores (Town)
  - Lack of participation
- Durango
- La Plata
- Ignacio
- Mancos
- Pagosa Springs
- San Juan
- Silverton

### 3. Partner with Other Organizations

- AAA
  - Achieved through Bookkeeping contract. However, Board was less than supportive when presented with the contract. Staff is concerned and confused at this turn of events.
- 4CORE
- Southwest Housing Solutions

### 4. Targeted Grant Applications/Requests

- DOLA Broadband Planning Grant
  - Approved by DOLA. RFP out and expected to start work in October 2015.
- DOLA Broadband Infrastructure Grant
- EPA Environmental Justice – Transit
- EPA Brownfields
- Trails Grants

### Goal 3: Staffing

#### 1. Increase Capacity

- Project Manager
- AmeriCorps VISTA
  - Shannon Cramer starts August 17, 2015.
- Administrative Assistant
  - In Budget for 2016. Part time, no benefits, position
- Transportation Coordinator
  - CDOT Grant application for Transit Coordinator submitted June 5, 2015. Will find out if awarded position in September 2015. If unsuccessful, will apply to DOLA Technical Assistance Grant for support of this position.
- Grant Writer
  - Contract Grant Writer expected to be in DOLA Technical Assistance 2016 grant.

#### 2. Continuing Education

- Miriam
  - Attended Leadership Development for COG and Regional Organization Directors in Austin in August 2015. Planning on becoming a dues paying member of the organization National Association for Regional Councils (NARC) in 2016. Will also help develop and support Transportation through their work on a national level.
- Sara
  - Continuing to support her through her MBA program with flexible schedule. As well as getting her training on Homeland Security Grants, QuickBooks, and other grant management.
- Shannon
  - Funding for attendance at the Colorado Association for Recycling (CAFR) in budget for 2016. As well as exposure to a multitude of boards, staff, Colorado Association of Regional Organizations, and professional development opportunities throughout her year of Service.

### Goal 4: Advocacy

#### 1. Legislation

- Broadband
  - Helping develop educational materials, working with ISPs, and Economic Development Agencies to pass SB152 Elections. Brought information and hosting meetings with

staff/elected officials from across the W. Slope region to help communities decide if they were ready to move towards elections.

- Worked on developing legislation in 2015 to update SB152.
- TV and Newspaper interviews

## 2. Represent SW Colorado

### ▪ Within Region

- Working with Herald and Inside Durango TV for education of SB152, but also exposure of the SWCCOG
- Representing SWCCOG at November's Green Business Roundtable. Will be speaking about the Recycling initiative.
- Region 9 Board Meetings
- 

### ▪ State Level

- Presented at Recycling Conference in Vail in June
- Presented at Broadband Conference in Vail in June
- Presenting at second recycling conference in Colorado Springs in September
- Continue to be called upon regarding SCAN and Broadband

### ▪ Federal Level

- Worked with partners to support federal legislation
- Work with Federal Delegation staff on a variety of issues
- Met with Jonathon Chambers of the FCC at the Broadband Conference in Vail.
- Joining NARC will bring in resources for engaging on federal level for Transportation



**Southwest Colorado Council of Governments  
December Board Meeting  
Friday, 4 December 2015, 1:30pm  
1188 E. 2nd Ave., Carnegie Building, Durango, CO 81301**

Board in Attendance:

Dick White - City of Durango  
Michael Whiting - Archuleta County  
Michelle Nelson - Town of Bayfield  
Julie Westendorff - La Plata County  
Andrea Phillips - Town of Mancos  
Greg Schulte - Town of Pagosa Springs  
John Egan - Town of Pagosa Springs  
Chris LaMay - Town of Bayfield  
Shane Hale - City of Cortez (by phone)  
Ernie Williams - Dolores County (by phone)

Staff in Attendance:

Miriam Gillow-Wiles – COG Executive Director  
Sara Trujillo – COG Assistant/Accountant (by phone)  
Jessica Laitsch – COG Assistant  
Shannon Cramer – COG AmeriCorp VISTA

Others in Attendance:

Sherri Dugdale - City of Durango

**I. Introductions**

The meeting was called to order at 1:45 p.m.

**II. 2016 Budget Adoption Hearing**

Miriam Gillow-Wiles described the changes that have been made since the preliminary budget.

Dick White opened the public hearing. No members of the public wished to speak. Dick closed the public hearing.

Dick asked how the projection for the COG member grant match was determined. Miriam replied that this is the broadband grant match. Dick asked how the restricted fiber replacement fund will be managed. Miriam replied that this will be held in a separate, restricted bank account. Sara Trujillo added that this is shown in revenues and expenditures to account for it. Dick suggested working with the auditors to clarify how to handle this.

**Michael Whiting motioned to approve the 2016 Southwest Colorado Council of Governments Budget, John Egan seconded, unanimously approved.**

### **III. Consent Agenda**

Dick stated that there were a couple minor typos. Michael stated that he will abstain. Dick suggested that only the executive committee members vote on the minutes for those meetings.

- a. November 5, 2015 Executive Committee Meeting Minutes
- b. November 6, 2015 COG Board Meeting Minutes
- c. November 6, 2015 Broadband Meeting Minutes
- d. November 19, 2015 Executive Committee Meeting Minutes
- e. October 2015 Financials

**Julie Westendorff motioned to approve the executive committee meeting minutes of November 5 and November 19, Andrea Phillips seconded, unanimously approved.**

**John Egan motioned to approve the remaining items on the consent agenda, Andrea Phillips seconded, unanimously approved with Michael Whiting abstaining.**

### **IV. Discussion Items**

- a. 4CORE Discussion

Miriam Gillow-Wiles described the background for this request.

Michael asked why only two counties are involved. Miriam replied that LPEA only serves two counties, so only those two are involved. Dick added the original intent was to be a broader regional organization; however, initial funding opportunities are no longer available, community support has decreased and the organization is now facing funding challenges. He described some benefits to bringing the organization under the COG, although this may not be beneficial overall. Michael asked for clarification on the annual funding. There was discussion about the financial information included. Julie asked what the original intent of the organization was. She explained the value gained by La Plata County from 4CORE and how it could be beneficial for the COG to take this on, while recognizing the challenges with integrating this particular organization. Ernie Williams expressed concern about the financial ramifications and limited benefit for Dolores County. John suggested having a representative of 4CORE speak with the board. Julie suggested more work on this prior to board action. Michelle Nelson asked how this could reduce dues considering the anticipated increased costs to take this on. She added that the actual benefit would need to be demonstrated. Michael added that their net assets are dramatically dropping, which is concerning. He agreed that there would need to be a real benefit to the COG. Dick noted that there were salary savings in 2015. He asked if the board wants to spend the time to explore this possibility. Julie replied that she would support devoting a limited amount of time to explore this without forcing a solution. Chris La May asked how integration would look with respect to staffing. Miriam replied that they currently have two part-time staff

who run the programs. Michael stated that their funding seems uncertain and should not be saved at the expense of the COG, but could be considered if it shows value and can benefit the COG.

**John Egan motioned that the Chair and Executive Director meet with 4CORE to explore viable options for the COG.** Miriam mentioned that it would be useful to have a committee to explore this. There was discussion about setting up a committee to look into this possibility. Dick, Julie, and Michael agreed to participate on such a committee. Dick summarized that the motion would be to set up an ad-hoc committee to meet with 4CORE and explore possible solutions. **Michael Whiting seconded, unanimously approved.**

b. Broadband Planning Grant Match Update

Miriam explained that the amount has been reduced since originally discussed due to Region 9's support. She added that this will be invoiced in 2016.

## V. Reports

a. Director's Report

Dick explained that during the executive committee they had discussed moving the director's report sooner in the meetings to ensure the board is fully informed.

- Miriam reported that the COG is moving forward with broadband. She explained that a better understanding of the SCAN network will be necessary in order to move forward and this will be added to the scope of work for the broadband planning process.
- Staff is working on shared services. One example is an arrangement with Southwest Community College to get reduced cost CDL training in exchange for upfront financial assistance.
- There had been a meeting with CenturyLink, and they will be back early next year with more detail about their plan. Julie mentioned that in other areas where CenturyLink has expanded, the service levels were minimal. Miriam replied with history about the lawsuit related to the high-cost telephony fund. Chris pointed out that one of the restrictions for using the funds is whether cable service is available, which limits this to be a very rural project. Dick replied that the funds are for reaching unserved populations. Michael expressed concern about the actual benefits communities could expect to see. There was general discussion about the status of broadband and working with CenturyLink.

b. Broadband Report

- Miriam mentioned changes to the proposed expenses for the Broadband Planning Grant.

c. Transportation Report

- Sara reported that the TPR meeting had been earlier in the day.
- Chris reported on the reallocation of funds from the US 550 gap project to the US 160 Dry Creek project due to compelling evidence from CDOT about safety issues. There was general agreement that the reallocation was a good decision.

- Miriam reported that the Transit Council is moving forward with bylaws and more structure.

d. VISTA's Report (Includes Shared Services)

- Shannon reported that the best option for smaller entities may be to partner with the state for purchasing of office supplies. Dick expressed support for working to determine what is best for the communities collectively. Chris asked if the contract would be set up with the COG. Miriam replied that there are a couple options for how it could be set up. There was discussion about responsiveness when seeking information from organizations.

## VI. Decision Items

a. Fund Balance Policy

Miriam explained that this is the first draft of a fund balance policy. Chris asked if there should be a statements about TABOR included. Miriam replied that she would check with legal. There was discussion about how the COG is classified by the state and what the implications would be if TABOR were to apply.

**Michael Whiting motioned to approve the Southwest Colorado Council of Governments Fund Balance Policy pending the potential addition of TABOR language. Andrea Phillips seconded, unanimously approved.**

b. 2016 Board Meeting Dates

Dick explained the schedule conflicts throughout 2016. Miriam mentioned that historically they have skipped the July meeting.

**Ernie Williams motioned to meet on the second Friday of January, July and September. Julie Westendorff seconded, unanimously approved.**

c. 2016 Executive Committee – Treasurer Selection

Dick explained that the Executive Committee recommends that Andrea progress to be chair, Julie to be vice-chair and that John Egan agreed to serve as Treasurer. He elaborated that the consensus had been to have representation from diverse geographic regions.

**Michelle Nelson motioned to appoint John Egan from Pagosa Springs to the Treasurer position, and Andrea Phillips from Mancos as Chair, and Julie Westendorff from La Plata County as Vice-chair. Michael Whiting seconded, unanimously approved.**

d. 2016 Executive Director Pay

Dick presented the Executive Committee's review of the Executive Director.

**Michael Whiting motioned to accept the recommendation of the Executive Committee to increase the salary of the Executive Director by 4%. John Egan seconded, unanimously approved.**

## **VII. Other Reports**

### a. Community Updates

Andrea Phillips reported that the Town of Mancos is seeking a new Town Marshall and in the meantime will be working with the Montezuma County Sheriff's Office to assist with shifts. She reported that a Town Trustee member recently passed away. She added that in April the mayor as well as five trustee positions will be open. Additionally, the water system improvement project is wrapping up and they will be looking at additional improvements to the water system in 2016, specifically reconstruction of PRV station and head gates as well as replacement of some old distribution lines.

Michelle Nelson reported that the Bayfield football team won the state championship. She reported that the sales tax increase passed. She explained the town is beginning to have panhandler issues and are beginning to work with the attorney and Town Marshal to determine what to do. She explained that the town does not have social services and they are trying to determine how to move forward. Andrea mentioned that the Town of Mancos also doesn't have services available. John added that the Town of Pagosa Springs has also had issues with panhandlers and they have limited services available. He suggested that the Archuleta County Commissioners plan a visit to Manna Soup Kitchen. Dick mentioned that the City of Durango changed their ordinance to comply with new rulings. There was discussion about the legalities surrounding panhandlers and available resources for people. Andrea suggested having a discussion to share resources pertaining to panhandlers at a future COG meeting. There was discussion about options for how to set up such a discussion, such as meeting with Manna Soup Kitchen or the local homeless shelters.

Julie pointed out that the bus rollover resulting from a narrow road occurred very soon after La Plata County's road and bridge property tax increase failed.

John reported that the Town of Pagosa Springs passed the 2016 budget; tax revenues are up and the economy has remained robust into the winter. He added that the Town will be looking to fund the Eighth Street repaving project. He mentioned that the town and county are building a much stronger working relationship.

Michael reported that Archuleta County's jail flooded and they have hired a facilities planner and an architect to determine needs and the costs they will be facing. He mentioned that a joint geothermal project with the Town of Pagosa Springs is currently on hold. He reported that the town and county recently met to discuss joint strategic priorities and identified economic vitality as the top priority with efforts focused on early childhood education and daycare, housing, and broadband. John mentioned that when leadership works together, staff tends to do the same

and collaborate better. Michael added that this shift was intentional. Andrea asked how this had started. Michelle mentioned that La Plata County makes an effort to work with the towns. There was discussion about collaborative efforts in the various communities and the sorts of opportunities that could be possible.

Dick White mentioned the financial concerns related to the improvements at the airport. He reported that the City of Durango will move forward with improvements to the wastewater treatment facility at the current location. He added that the city passed the 2016 budget. Additionally, the city has undertaken a multiyear housing study. Miriam mentioned that the COG contributed to the transit section of the SW Index. Dick reported that the budget also includes a storm water management master plan. He mentioned that the city's lodger's tax rate is low compared to other communities. Miriam asked about coordinating with hotels to have they pay into transit and offer service in return. Dick replied this is an element, for example new hotels require space for a transit stop. John mentioned that housing and transit are tied together. There was discussion about how senior issues are also related to transit.

The meeting was adjourned at 3:46 p.m.

Southwest Colorado Council of Governments  
Special Meeting of the Executive Committee  
11 December 2015  
Carver Brewing Company, 1022 Main Ave, Durango, CO 81301

Executive Committee in Attendance:

Dick White – City of Durango  
Andrea Phillips – Town of Mancos  
Julie Westendorff – La Plata County  
John Egan – Town of Pagosa Springs

Staff in Attendance:

Miriam Gillow-Wiles – COG Executive Director  
Sara Trujillo – COG Assistant/Accountant

The purpose of this meeting was to discuss an overview of what 2016 will entail. The meeting started at 12:00pm.

The following includes issues the Executive Committee identified to work on in 2016:

- Demonstration of the value of COG membership
- Shared services
- SCAN/Broadband planning
- Dick White mentioned creating a revolving loan fund for energy efficiency investments
- Get to know the other COG members and get feedback. Take it on the road to visit other counties and communities. First proposed date is Jan. 22 (Friday).
- Do more work in ad-hoc committees and report back (eg. SCAN/Broadband committee, 4 Core committee, Shared Services)

The Executive Committee also discussed the January 8, 2016 board meeting agenda items to include:

- State of the COG (2015 wrap up)
- 2016 Goals reminder
- Give copies of COG bylaws and strategic plan for those who don't have it
- Representation reminder (attendance at COG)
- Miriam to work on new COG member handbook to help build knowledge and continuity
- Schedule of meeting dates and important events (budget planning process, strategic planning, audit, etc.)
- Plan for hot topics discussion (spend less time on business part of meeting and dedicate last 30-45 min to a hot topic that touches all members-e.g. panhandling?)
- Sub-committee update on 4CORE (if ready)

The meeting adjourned at 1:05pm.

Southwest Colorado Council of Governments

12/30/15

Combined Balance Sheet by Class

Accrual Basis

November 2015

	100-General	125-SWIMT	175 - AAA	200-All Hazards	350 - WLC	400 - LCC	500 - RREO	600-TPR	DoLA 7645 IT (700 - DoLA)	DoLA 8010 BB (700 - DoLA)	DoLA 8011 DWNT... (700 - DoLA)	DoLA 9038 IT (700 - DoLA)	Total 700 - DoLA	900-SCAN	TOTAL
<b>ASSETS</b>															
<b>Current Assets</b>															
Checking/Savings															
1002 - Alpine Bank Unrestricted	89,540.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,540.31
1010 - Petty Cash	10.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.07
<b>Total Checking/Savings</b>	<b>89,550.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>89,550.38</b>
Accounts Receivable															
1200 - Accounts Receivable	3,641.85	0.00	0.00	0.00	0.00	10,976.15	0.00	-952.26	5,684.15	0.00	0.00	0.00	5,684.15	870.00	20,219.89
<b>Total Accounts Receivable</b>	<b>3,641.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,976.15</b>	<b>0.00</b>	<b>-952.26</b>	<b>5,684.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,684.15</b>	<b>870.00</b>	<b>20,219.89</b>
Other Current Assets															
1090 - Due To/ Due From	-33,760.61	3,881.29	-378.52	4,517.78	6,035.68	-7,724.71	8,587.06	8,647.75	-1,571.57	14,216.15	-446.90	-39.09	12,158.59	-1,964.31	0.00
<b>Total Other Current Assets</b>	<b>-33,760.61</b>	<b>3,881.29</b>	<b>-378.52</b>	<b>4,517.78</b>	<b>6,035.68</b>	<b>-7,724.71</b>	<b>8,587.06</b>	<b>8,647.75</b>	<b>-1,571.57</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>12,158.59</b>	<b>-1,964.31</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>59,431.62</b>	<b>3,881.29</b>	<b>-378.52</b>	<b>4,517.78</b>	<b>6,035.68</b>	<b>3,251.44</b>	<b>8,587.06</b>	<b>7,695.49</b>	<b>4,112.58</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>17,842.74</b>	<b>-1,094.31</b>	<b>109,770.27</b>
<b>TOTAL ASSETS</b>	<b>59,431.62</b>	<b>3,881.29</b>	<b>-378.52</b>	<b>4,517.78</b>	<b>6,035.68</b>	<b>3,251.44</b>	<b>8,587.06</b>	<b>7,695.49</b>	<b>4,112.58</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>17,842.74</b>	<b>-1,094.31</b>	<b>109,770.27</b>
<b>LIABILITIES &amp; EQUITY</b>															
<b>Liabilities</b>															
<b>Current Liabilities</b>															
Credit Cards															
1003 - Alpine Bank Credit Card-Miriam	1,619.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,619.39
1004 - Alpine Bank Credit Card - Sara	4,379.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,379.16
<b>Total Credit Cards</b>	<b>5,998.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,998.55</b>
Other Current Liabilities															
1006 - Retirement Liabilities Due	259.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	259.98
2210 - Deferred Member Contributions	0.00	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00
<b>Total Other Current Liabilities</b>	<b>259.98</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,259.98</b>
<b>Total Current Liabilities</b>	<b>6,258.53</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,258.53</b>
<b>Total Liabilities</b>	<b>6,258.53</b>	<b>0.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,258.53</b>
<b>Equity</b>															
32000 - Retained Earnings	75,811.02	3,329.94	0.00	10,627.55	0.00	0.00	452.23	2,396.05	0.00	0.00	0.00	0.00	0.00	-9,416.31	83,200.48
Net Income	-22,637.93	551.35	-378.52	-10,109.77	6,035.68	3,251.44	8,134.83	5,299.44	4,112.58	14,216.15	-446.90	-39.09	17,842.74	8,322.00	16,311.26
<b>Total Equity</b>	<b>53,173.09</b>	<b>3,881.29</b>	<b>-378.52</b>	<b>517.78</b>	<b>6,035.68</b>	<b>3,251.44</b>	<b>8,587.06</b>	<b>7,695.49</b>	<b>4,112.58</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>17,842.74</b>	<b>-1,094.31</b>	<b>99,511.74</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>59,431.62</b>	<b>3,881.29</b>	<b>-378.52</b>	<b>4,517.78</b>	<b>6,035.68</b>	<b>3,251.44</b>	<b>8,587.06</b>	<b>7,695.49</b>	<b>4,112.58</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>17,842.74</b>	<b>-1,094.31</b>	<b>109,770.27</b>



Profit & Loss by Class

January through November 2015

12/30/15

Accrual Basis

	100-General	125-SWIMT	175 - AAA	200-All Hazards	350 - WLC	400 - LCC	500 - RREO	600-TPR	DoLA 7645 IT (700 - DoLA)	DoLA 8010 BB (700 - DoLA)	DoLA 8011 DWTWN (700 - DoLA)	DoLA 9038 IT (700 - DoLA)	Total 700 - DoLA	900-SCAN	TOTAL
<b>Income</b>															
3000 - Match - IT DoLA 7645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,684.15	0.00	0.00	0.00	-1,684.15	0.00	-1,684.15
3100 - Misc Income	25,322.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,322.23
3500 - WLC Grant	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
4004 - SWIMT Rev	0.00	551.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.35
4005 - E-tic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00
4006 - Dues Revenue	114,712.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	114,712.00
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,280.00
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,515.00	17,515.00
4011 - AAA revenue	0.00	0.00	731.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	731.00
4012 - TPR Dues revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,679.00	0.00	0.00	0.00	0.00	0.00	0.00	7,679.00
4030 - Grant-CDDT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,912.01	0.00	0.00	0.00	0.00	0.00	0.00	16,912.01
4040 - Grant-Transit	0.00	0.00	0.00	0.00	0.00	18,444.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,444.49
4041 - All Hazards Grant	0.00	0.00	0.00	203,930.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	203,930.30
4043 - DoLA Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,765.08	16,000.00	0.00	0.00	45,765.08	0.00	45,765.08
4957 - RREO Grant	0.00	0.00	0.00	0.00	0.00	0.00	31,924.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,924.35
<b>Total Income</b>	<b>140,034.23</b>	<b>551.35</b>	<b>731.00</b>	<b>203,930.30</b>	<b>10,000.00</b>	<b>18,444.49</b>	<b>31,924.35</b>	<b>23,691.01</b>	<b>28,080.93</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,080.93</b>	<b>34,195.00</b>	<b>507,582.66</b>
<b>Gross Profit</b>	<b>140,034.23</b>	<b>551.35</b>	<b>731.00</b>	<b>203,930.30</b>	<b>10,000.00</b>	<b>18,444.49</b>	<b>31,924.35</b>	<b>23,691.01</b>	<b>28,080.93</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,080.93</b>	<b>34,195.00</b>	<b>507,582.66</b>
<b>Expense</b>															
1008 - Alpine Credit Card	-1,321.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,321.71
5009 - Bookkeeper	80.00	0.00	0.00	106.24	0.00	106.23	0.00	106.23	26.25	0.00	0.00	0.00	26.25	0.00	424.95
5200 - All Hazard Project	0.00	0.00	0.00	204,479.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	204,479.75
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	8,400.00
5403 - Fiber Leasing Expe.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,197.50	5,197.50
5410 - Rent	83.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.00
5500 - Transfer of Net Assets	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
5505 - Bank Fees	185.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	185.14
5510 - Travel Exp	3,270.05	0.00	0.00	828.73	0.00	2,302.05	1,116.53	11,993.04	0.00	34.73	0.00	0.00	34.73	0.00	19,545.13
5512 - Meeting Exp	2,571.14	0.00	0.00	0.00	985.62	589.80	550.04	172.32	0.00	10.00	0.00	0.00	10.00	14.33	4,903.25
5514 - Professional Services	33.44	0.00	11.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	407.17
5515 - Legal Fees	2,092.29	0.00	28.80	0.00	0.00	0.00	0.00	0.00	57.60	576.00	244.80	0.00	878.40	57.60	3,057.09
5517 - Data Back Up Exp	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00
5520 - Advertising	272.19	0.00	0.00	0.00	0.00	22.18	0.00	22.18	127.18	0.00	0.00	0.00	127.18	0.00	465.91
5521 - Telephone/Website/Internet	1,903.91	0.00	0.00	15.98	0.00	16.00	0.00	16.00	796.00	0.00	0.00	0.00	796.00	0.00	2,747.89
5523 - Payroll Processing Fees	1,362.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,362.93
5525 - Audit	6,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250.00
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,900.00	9,900.00
5527 - Internet & software	305.00	0.00	0.00	64.00	0.00	185.85	0.00	108.50	248.16	0.00	0.00	0.00	248.16	0.00	911.51
5532 - Postage	50.26	0.00	0.00	30.38	19.69	0.00	0.00	0.00	5.02	5.03	0.00	0.00	33.95	0.00	134.28
5535 - Printing/Reproduction	517.00	0.00	0.00	0.00	0.00	17.48	0.00	17.48	17.48	0.00	0.00	0.00	17.48	900.00	1,004.14
5540 - Membership/Sub	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
5545 - Office Equipment/Computers	227.40	0.00	0.00	3,551.36	0.00	2,504.72	464.27	946.69	1,428.89	0.00	0.00	0.00	1,428.89	0.00	9,123.33
5550 - Supplies	793.61	0.00	0.00	258.60	0.00	173.11	0.00	32.98	81.46	0.00	0.00	0.00	0.00	0.00	1,338.76
5555 - Liability Insurance	2,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,083.00
5558 - Insurance- Health	23,930.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,930.00
5570 - Car Allowance/Mileage	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00
5571 - Housing allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,217.75	0.00	0.00	0.00	3,217.75	0.00	3,217.75
5580 - Salary & Wages															
5585 - Payroll Tax Expense	8,510.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,510.44
5586 - Retirement Exp	2,989.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,989.77
5580 - Salary & Wages - Other	75,030.89	0.00	1,069.49	4,682.85	2,949.01	9,105.13	1,701.23	4,927.67	3,912.39	1,158.10	197.07	39.09	5,306.65	1,041.07	105,813.99
<b>Total 5580 - Salary &amp; Wages</b>	<b>86,531.10</b>	<b>0.00</b>	<b>1,069.49</b>	<b>4,682.85</b>	<b>2,949.01</b>	<b>9,105.13</b>	<b>1,701.23</b>	<b>4,927.67</b>	<b>3,912.39</b>	<b>1,158.10</b>	<b>197.07</b>	<b>39.09</b>	<b>5,306.65</b>	<b>1,041.07</b>	<b>117,314.20</b>
5587 - Worker's Compensation	1,594.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.75	0.00	0.00	0.00	2.75	0.00	1,596.75
5640 - Consulting	0.00	0.00	0.00	0.00	0.00	170.50	12,394.47	0.00	11,640.00	0.00	0.00	0.00	11,640.00	0.00	24,204.97
5643 - Transit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
5644 - AmeriCorp Member	0.00	0.00	0.00	0.00	0.00	0.00	7,530.00	0.00	470.00	0.00	0.00	0.00	470.00	0.00	8,000.00
5961 - Board/Employee Appreciation	155.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	155.48
<b>Total Expense</b>	<b>162,672.16</b>	<b>0.00</b>	<b>1,109.52</b>	<b>214,040.07</b>	<b>3,964.32</b>	<b>15,193.05</b>	<b>23,789.52</b>	<b>18,391.57</b>	<b>23,968.35</b>	<b>1,783.85</b>	<b>446.90</b>	<b>39.09</b>	<b>26,238.19</b>	<b>25,873.00</b>	<b>491,271.40</b>
<b>Net Income</b>	<b>-22,637.93</b>	<b>551.35</b>	<b>-378.52</b>	<b>-10,109.77</b>	<b>6,035.68</b>	<b>3,251.44</b>	<b>8,134.83</b>	<b>5,299.44</b>	<b>4,112.58</b>	<b>14,216.15</b>	<b>-446.90</b>	<b>-39.09</b>	<b>17,842.74</b>	<b>8,322.00</b>	<b>16,311.26</b>

**Southwest Colorado Council of Governments**  
**Profit & Loss Budget vs. Actual**  
January through November 2015

Accrual Basis

	100-General		% of Budget	125-SWMMT		% of Budget	175 - AAA		% of Budget
	Jan - Nov 15	Budget		Jan - Nov 15	Budget		Jan - Nov 15	Budget	
<b>Income</b>									
3000 · Match - IT DOLA 7646	0.00			0.00			0.00		
3100 · Misc Income	25,322.23	25,322.23	100.0%	0.00			0.00		
3500 · WLC Grant	0.00			0.00			0.00		
4004 · SWMMT Rav	0.00			551.35	551.35	100.0%	0.00		
4005 · E-tics	0.00			0.00			0.00		
4006 · Dues Revenue	114,712.00	114,712.00	100.0%	0.00			0.00		
4008 · Telecom Services Revenue	0.00			0.00			0.00		
4009 · Fiber Lease Revenue	0.00			0.00			0.00		
4011 · AAA revenue	0.00			0.00			0.00		
4012 · TPR Dues revenue	0.00			0.00			0.00		
4030 · Grant-CDOT	0.00			0.00			0.00		
4040 · Grant-Transit	0.00			0.00			0.00		
4041 · All Hazards Grant	0.00			0.00			0.00		
4043 · DOLA Grants	0.00			0.00			0.00		
4957 · RREO Grant	0.00			0.00			0.00		
<b>Total Income</b>	140,034.23	140,034.23	100.0%	551.35	551.35	100.0%	731.00	3,500.00	20.9%
<b>Gross Profit</b>	140,034.23	140,034.23	100.0%	551.35	551.35	100.0%	731.00	3,500.00	20.9%
<b>Expense</b>									
1008 · Alpine Credit Card	-1,321.71			0.00			0.00		
5009 · Bookkeeper	80.00	49.18	162.7%	0.00			0.00		
5200 · All Hazard Project	0.00			0.00			0.00		
5401 · Software Maintenance (E-Tic)	0.00			0.00			0.00		
5403 · Fiber Leasing Expe.	0.00			0.00			0.00		
5410 · Rent	83.00	81.00	102.5%	0.00			0.00		
5500 · Transfer of Net Assets	25,293.23	25,293.23	100.0%	0.00			0.00		
5505 · Bank Fees	185.14	150.00	123.4%	0.00			0.00		
5510 · Travel Exp	3,270.05	2,132.11	153.4%	0.00			0.00		
5512 · Meeting Exp	2,571.14	2,037.14	126.2%	0.00			0.00		
5514 · Professional Services	33.44	38.77	86.3%	0.00			11.23	11.23	100.0%
5515 · Legal Fees	2,092.29	2,539.20	82.4%	0.00			28.80	28.80	100.0%
5517 · Data Back Up Exp	750.00	750.00	100.0%	0.00			0.00		
5520 · Advertising	272.19	695.00	39.2%	0.00			0.00		
5521 · Telephone/Website/Internet	1,903.91	2,188.01	87.0%	0.00			0.00		
5523 · Payroll Processing Fees	1,362.93	1,550.00	87.9%	0.00			0.00		
5525 · Audit	6,250.00	6,250.00	100.0%	0.00			0.00		
5528 · Internet Connectivity (100 Mb)	0.00			0.00			0.00		
5527 · Internet & software	305.00	219.00	139.3%	0.00			0.00		
5532 · Postage	50.26	60.59	83.0%	0.00			0.00		
5535 · Printing/Reproduction	51.70	51.70	100.0%	0.00			0.00		
5540 · Membership/Sub	825.00	1,150.00	71.7%	0.00			0.00		
5545 · Office Equipment/Computers	227.40	227.42	100.0%	0.00			0.00		
5550 · Supplies	793.61	839.56	94.5%	0.00			0.00		
5555 · Liability Insurance	2,083.00	2,083.00	100.0%	0.00			0.00		
5558 · Insurance-Health	23,930.00	28,716.00	83.3%	0.00			0.00		
5570 · Car Allowance/Mileage	3,300.00	3,600.00	91.7%	0.00			0.00		
5571 · Housing allowance	0.00	0.00	0.0%	0.00			0.00		
5580 · Salary & Wages									
5585 · Payroll Tax Expense	8,510.44	10,375.00	82.0%	0.00			0.00		
5586 · Retirement Exp	2,989.77	3,250.00	92.0%	0.00			0.00		
5580 · Salary & Wages - Other	75,030.89	95,459.98	78.6%	0.00			1,069.49	628.26	170.2%
<b>Total Expense</b>	86,531.10	109,094.98	79.3%	0.00	0.00	0.0%	1,069.49	628.26	170.2%
5587 · Worker's Compensation	1,594.00	1,594.25	100.0%	0.00			0.00		
5640 · Consulting	0.00	0.00	0.0%	0.00			0.00		
5643 · Transit	0.00	2,500.00	0.0%	0.00			0.00		
5644 · AmeriCorp Member	0.00			0.00			0.00		
5961 · Board/Employee Appreciation	155.48			0.00			0.00		
<b>Total Expense</b>	162,672.16	193,890.14	83.9%	0.00	0.00	0.0%	1,109.52	668.29	166.0%
<b>Net Income</b>	<b>-22,637.93</b>	<b>-53,855.91</b>	<b>42.0%</b>	<b>551.35</b>	<b>551.35</b>	<b>100.0%</b>	<b>-378.52</b>	<b>2,831.71</b>	<b>-13.4%</b>

**Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
January through November 2015**

	200-All Hazards		% of Budget	350 - WLC		% of Budget	400 - LCC		% of Budget
	Jan - Nov 15	Budget		Jan - Nov 15	Budget		Jan - Nov 15	Budget	
<b>Income</b>									
3000 · Match - IT DOLA 7645	0.00			0.00			0.00		
3100 · Misc Income	0.00			0.00			0.00		
3500 · WLC Grant	0.00			10,000.00	10,000.00	100.0%	0.00		
4004 · SWMHT Rev	0.00			0.00			0.00		
4005 · E-fics	0.00			0.00			0.00		
4006 · Dues Revenue	0.00			0.00			0.00		
4008 · Telecom Services Revenue	0.00			0.00			0.00		
4009 · Fiber Lease Revenue	0.00			0.00			0.00		
4011 · ADA revenue	0.00			0.00			0.00		
4012 · TPR Dues revenue	0.00			0.00			0.00		
4030 · Grant-CDOT	0.00			0.00			0.00		
4041 · All Hazards Grant	203,930.30	221,000.00	92.3%	0.00			18,444.49	24,800.00	74.4%
4043 · DOLA Grants	0.00			0.00			0.00		
4957 · RREO Grant	0.00			0.00			0.00		
<b>Total Income</b>	203,930.30	221,000.00	92.3%	10,000.00	10,000.00	100.0%	18,444.49	24,800.00	74.4%
<b>Gross Profit</b>	203,930.30	221,000.00	92.3%	10,000.00	10,000.00	100.0%	18,444.49	24,800.00	74.4%
<b>Expense</b>									
1008 · Alpine Credit Card	0.00			0.00			0.00		
5009 · Bookkeeper	106.24	63.72	166.7%	0.00			106.23	61.28	173.4%
5200 · All Hazard Project	204,822.37	190,000.00	107.8%	0.00			0.00		
5401 · Software Maintenance (E-Tic)	0.00			0.00			0.00		
5403 · Fiber Leasing Expe.	0.00			0.00			0.00		
5410 · Rent	0.00			0.00			0.00		
5500 · Transfer of Net Assets	0.00			0.00			0.00		
5505 · Bank Fees	0.00			0.00			0.00		
5510 · Travel Exp	828.73	724.54	114.4%	0.00			2,302.05	2,249.38	102.3%
5512 · Meeting Exp	0.00			995.62	836.32	119.0%	589.80	495.43	119.0%
5514 · Professional Services	0.00			0.00			0.00		
5515 · Legal Fees	0.00			0.00			0.00		
5517 · Data Back Up Exp	0.00			0.00			0.00		
5520 · Advertising	22.18	7.99	200.0%	0.00			22.18	8.00	200.0%
5521 · Telephone/Website/Internet	15.98			0.00			16.00		
5523 · Payroll Processing Fees	0.00			0.00			0.00		
5525 · Audit	0.00			0.00			0.00		
5528 · Internet Connectivity (100 Mlb)	0.00			0.00			0.00		
5527 · Internet & software	64.00	64.00	100.0%	0.00			185.85	64.00	290.4%
5532 · Postage	30.38	15.68	193.9%	19.69	19.69	100.0%	17.48	17.48	100.0%
5535 · Printing/Reproduction	0.00			0.00			0.00		
5540 · MembershipSub	3,551.36	2,536.50	140.0%	0.00			2,504.72	1,891.92	132.4%
5550 · Office Equipment/Computers	258.60	201.25	128.5%	0.00			173.11	144.75	119.6%
5555 · Supplies	0.00			0.00			0.00		
5558 · Liability Insurance	0.00			0.00			0.00		
5570 · Car Allowance/Mileage	0.00			0.00			0.00		
5571 · Housing allowance	0.00			0.00			0.00		
5580 · Salary & Wages	0.00			0.00			0.00		
5585 · Payroll Tax Expense	0.00			0.00			0.00		
5586 · Retirement Exp	0.00			0.00			0.00		
5580 · Salary & Wages - Other	4,682.85	3,919.17	119.5%	2,949.01	2,949.01	100.0%	9,105.13	6,553.92	138.9%
<b>Total 5580 · Salary &amp; Wages</b>	4,682.85	3,919.17	119.5%	2,949.01	2,949.01	100.0%	9,105.13	6,553.92	138.9%
5587 · Worker's Compensation	0.00			0.00			0.00		
5640 · Consulting	0.00	0.00	0.0%	0.00			170.50	170.50	100.0%
5643 · Transit	0.00			0.00			0.00		
5644 · AmeriCorp Member	0.00			0.00			0.00		
5961 · Board/Employee Appreciation	0.00			0.00			0.00		
<b>Total Expense</b>	214,382.69	197,532.85	108.5%	3,964.32	3,805.02	104.2%	15,193.05	11,856.66	130.3%
<b>Net Income</b>	-10,452.39	23,467.15	-44.5%	6,036.68	6,194.98	97.4%	3,251.44	13,143.34	24.1%

**Southwest Colorado Council of Governments  
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January through November 2015

	500 - RREO		600 - TPR		DOLA 7645 IT (700 - DOLA)	
	Jan - Nov 15	Budget	Jan - Nov 15	Budget	Jan - Nov 15	Budget
<b>Income</b>						
3000 · Match - IT DOLA 7645	0.00		0.00		-1,684.15	-1,684.15
3100 · Misc Income	0.00		0.00		0.00	0.00
3500 · WLC Grant	0.00		0.00		0.00	0.00
4004 · SWIM/T Rev	0.00		0.00		0.00	0.00
4005 · Ethics	0.00		0.00		0.00	0.00
4006 · Dues Revenue	0.00		0.00		0.00	0.00
4008 · Telecom Services Revenue	0.00		0.00		0.00	0.00
4009 · Fiber Lease Revenue	0.00		0.00		0.00	0.00
4011 · AAA revenue	0.00		0.00		0.00	0.00
4012 · TPR Dues revenue	0.00		7,679.00	7,679.00	0.00	0.00
4030 · Grant-CDOT	0.00		16,012.01	21,100.00	0.00	0.00
4040 · Grant-Transit	0.00		0.00	0.00	0.00	0.00
4041 · All Hazards Grant	0.00		0.00	0.00	0.00	0.00
4043 · DOLA Grants	0.00		0.00	0.00	29,765.08	40,000.00
4957 · RREO Grant	31,924.35	31,924.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	31,924.35	31,924.00	23,681.01	28,779.00	28,080.93	38,315.85
<b>Gross Profit</b>	31,924.35	31,924.00	23,681.01	28,779.00	28,080.93	38,315.85
<b>Expense</b>						
1008 · Alpine Credit Card	0.00		0.00		0.00	0.00
5009 · Bookkeeper	0.00		106.23	61.28	26.25	14.54
5200 · All Hazard Project	0.00		0.00		0.00	0.00
5401 · Software Maintenance (E-Tic)	0.00		0.00		0.00	0.00
5403 · Fiber Leasing Expe.	0.00		0.00		0.00	0.00
5410 · Rent	0.00		0.00		0.00	0.00
5500 · Transfer of Net Assets	0.00		0.00		0.00	0.00
5505 · Bank Fees	0.00		0.00		0.00	0.00
5510 · Travel Exp	1,116.53	1,116.53	11,993.04	11,277.44	0.00	0.00
5512 · Meeting Exp	550.04	462.03	172.32	144.75	0.00	0.00
5514 · Professional Services	0.00		0.00		0.00	0.00
5515 · Legal Fees	0.00		0.00		0.00	0.00
5517 · Data Back Up Exp	0.00		0.00		0.00	0.00
5520 · Advertising	0.00		22.18	8.00	127.18	105.00
5521 · Telephone/Website/Internet	0.00		16.00	8.00	796.00	788.00
5523 · Payroll Processing Fees	0.00		0.00		0.00	0.00
5525 · Audit	0.00		0.00		0.00	0.00
5526 · Internet Connectivity (100 Mb)	0.00		0.00		0.00	0.00
5527 · Internet & software	0.00		108.50	108.50	248.16	19.50
5532 · Postage	0.00		0.00		23.90	18.00
5535 · Printing/Reproduction	0.00		17.48	17.48	17.48	17.48
5540 · Membership/Sub	0.00		0.00		0.00	0.00
5545 · Office Equipment/Computers	464.27	464.27	946.69	914.71	1,428.89	965.18
5550 · Supplies	0.00	32.98	81.46	81.46	0.00	0.00
5555 · Liability Insurance	0.00		0.00		0.00	0.00
5558 · Insurance-Health	0.00		0.00		0.00	0.00
5570 · Car Allowance/Mileage	0.00		0.00		0.00	0.00
5571 · Housing allowance	0.00		0.00		0.00	0.00
5580 · Salary & Wages	0.00		0.00		3,217.75	2,400.00
5585 · Payroll Tax Expense	0.00		0.00		0.00	0.00
5586 · Retirement Exp	0.00		0.00		0.00	0.00
5580 · Salary & Wages - Other	1,701.23	1,701.23	4,927.67	4,743.40	3,912.39	3,493.80
<b>Total 5580 - Salary &amp; Wages</b>	1,701.23	1,701.23	4,927.67	4,743.40	3,912.39	3,493.80
5587 · Worker's Compensation	0.00		0.00		2.75	2.75
5640 · Consulting	12,394.47	12,394.47	0.00		11,640.00	63,000.00
5643 · Transit	0.00		0.00		2,000.00	470.00
5644 · AmeriCorp Member	7,530.00	7,530.00	0.00		470.00	470.00
5961 · Board/Employee Appreciation	0.00		0.00		0.00	0.00
<b>Total Expense</b>	23,789.52	23,701.51	18,391.57	17,357.02	23,968.35	71,295.25
<b>Net Income</b>	<b>8,134.83</b>	<b>8,222.49</b>	<b>5,289.44</b>	<b>11,421.98</b>	<b>4,112.58</b>	<b>-32,979.40</b>

Southwest Colorado Council of Governments  
Profit & Loss Budget vs. Actual  
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	DOLA 8010 BB (700 - DOLA)		DOLA 8011 DWINTWN (700 - DOLA)		DOLA 9038 IT (700 - DOLA)	
	Jan - Nov 15	Budget	% of Budget	Jan - Nov 15	Budget	% of Budget
<b>Income</b>						
3000 · Match - IT DOLA 7645	0.00			0.00		0.00
3100 · Misc Income	0.00			0.00		0.00
3500 · WLC Grant	0.00			0.00		0.00
4004 · SWM/IT Rev	0.00			0.00		0.00
4005 · Erics	0.00			0.00		0.00
4006 · Dues Revenue	0.00			0.00		0.00
4008 · Telecom Services Revenue	0.00			0.00		0.00
4009 · Fiber Lease Revenue	0.00			0.00		0.00
4011 · AAA revenue	0.00			0.00		0.00
4012 · TPR Dues revenue	0.00			0.00		0.00
4030 · Grant-CDOT	0.00			0.00		0.00
4040 · Grant-Transit	0.00			0.00		0.00
4041 · All Hazards Grant	0.00			0.00		0.00
4043 · DOLA Grants	16,000.00	30,000.00	53.3%	0.00	19,000.00	0.0%
4957 · RREO Grant	0.00			0.00		0.00
<b>Total Income</b>	16,000.00	30,000.00	53.3%	0.00	19,000.00	0.0%
<b>Gross Profit</b>	16,000.00	30,000.00	53.3%	0.00	19,000.00	0.0%
<b>Expense</b>						
1008 · Alpha Credit Card	0.00			0.00		0.00
5009 · Bookkeeper	0.00			0.00		0.00
5200 · All Hazard Project	0.00			0.00		0.00
5401 · Software Maintenance (E-Tic)	0.00			0.00		0.00
5403 · Fiber Leasing Expe.	0.00			0.00		0.00
5410 · Rent	0.00			0.00		0.00
5500 · Transfer of Net Assets	0.00			0.00		0.00
5505 · Bank Fees	0.00			0.00		0.00
5510 · Travel Exp	34.73	10.00	100.0%	0.00		0.00
5512 · Meeting Exp	10.00			0.00		0.00
5514 · Professional Services	0.00			0.00		0.00
5515 · Legal Fees	576.00	374.40	153.8%	244.80		0.00
5517 · Data Back Up Exp	0.00			0.00		0.00
5520 · Advertising	0.00			0.00		0.00
5521 · Telephone/Website/Internet	0.00			0.00		0.00
5523 · Payroll Processing Fees	0.00			0.00		0.00
5526 · Internet Connectivity (100 Mb)	0.00			0.00		0.00
5527 · Internet & software	0.00			0.00		0.00
5532 · Postage	5.02	5.02	100.0%	5.03	5.02	100.2%
5536 · Printing/Reproduction	0.00			0.00		0.00
5540 · Membership/Sub	0.00			0.00		0.00
5546 · Office Equipment/Computers	0.00			0.00		0.00
5550 · Supplies	0.00			0.00		0.00
5555 · Liability Insurance	0.00			0.00		0.00
5558 · Insurance-Health	0.00			0.00		0.00
5570 · Car Allowance/Mileage	0.00			0.00		0.00
5571 · Housing allowance	0.00			0.00		0.00
5580 · Salary & Wages	0.00			0.00		0.00
5585 · Payroll Tax Expense	0.00			0.00		0.00
5586 · Retirement Exp	0.00			0.00		0.00
5589 · Salary & Wages - Other	1,158.10	817.65	141.6%	197.07	171.36	115.0%
<b>Total 5580 · Salary &amp; Wages</b>	1,158.10	817.65	141.6%	197.07	171.36	115.0%
5587 · Worker's Compensation	0.00			0.00		0.00
5640 · Consulting	0.00	8,717.51	0.0%	0.00	8,717.52	0.0%
5643 · Transit	0.00			0.00		0.00
5644 · AmeriCorp Member	0.00			0.00		0.00
5961 · Board/Employee Appreciation	0.00			0.00		0.00
<b>Total Expense</b>	1,783.85	9,924.58	18.0%	446.90	8,893.90	5.0%
<b>Net Income</b>	14,216.15	20,075.42	70.8%	-446.90	-10,108.10	-4.4%

**Southwest Colorado Council of Governments**  
**Profit & Loss Budget vs. Actual**  
January through November 2015

	Total 700 - DOLA				900-SCAN				TOTAL			
	Jan - Nov 15	Budget	% of Budget	Jan - Nov 15	Budget	% of Budget	Jan - Nov 15	Budget	% of Budget			
<b>Income</b>												
3000 · Match - IT DOLA 7645	-1,594.15	-1,594.15	100.0%	0.00	0.00		-1,594.15	-1,594.15	100.0%			
3100 · Misc Income	0.00	0.00		0.00	0.00		25,322.23	25,322.23	100.0%			
3500 · WLC Grant	0.00	0.00		0.00	0.00		10,000.00	10,000.00	100.0%			
4004 · SWMINT Rev	0.00	0.00		0.00	0.00		551.35	551.35	100.0%			
4005 · E-tics	0.00	0.00		8,400.00	8,400.00	100.0%	8,400.00	8,400.00	100.0%			
4006 · Dues Revenue	0.00	0.00		0.00	0.00		14,472.00	14,472.00	100.0%			
4008 · Telecom Services Revenue	0.00	0.00		8,280.00	8,280.00	100.0%	8,280.00	8,280.00	100.0%			
4009 · Fiber Lease Revenue	0.00	0.00		17,515.00	17,735.00	98.8%	17,515.00	17,735.00	98.8%			
4011 · AAA Revenue	0.00	0.00		0.00	0.00		731.00	731.00	100.0%			
4012 · TPR Dues revenue	0.00	0.00		0.00	0.00		7,679.00	7,679.00	100.0%			
4030 · Grant-CDOT	0.00	0.00		0.00	0.00		16,012.01	21,100.00	75.9%			
4040 · Grant-Transit	0.00	0.00		0.00	0.00		18,444.49	24,800.00	74.4%			
4041 · All Hazards Grant	0.00	0.00		0.00	0.00		203,930.30	221,000.00	92.3%			
4043 · DOLA Grants	45,765.08	89,000.00	51.4%	0.00	0.00		45,765.08	89,000.00	51.4%			
4957 · RREO Grant	0.00	0.00		0.00	0.00		31,924.35	31,924.00	100.0%			
<b>Total Income</b>	<b>44,080.93</b>	<b>87,315.85</b>	<b>50.5%</b>	<b>34,195.00</b>	<b>34,415.00</b>	<b>99.4%</b>	<b>507,582.66</b>	<b>582,319.43</b>	<b>87.2%</b>			
<b>Gross Profit</b>	<b>44,080.93</b>	<b>87,315.85</b>	<b>50.5%</b>	<b>34,195.00</b>	<b>34,415.00</b>	<b>99.4%</b>	<b>507,582.66</b>	<b>582,319.43</b>	<b>87.2%</b>			
<b>Expense</b>												
1008 · Alpine Credit Card	0.00	14.54	180.5%	0.00	0.00		-1,321.71	0.00	100.0%			
5009 · Bookkeeper	26.25	0.00		0.00	0.00		424.95	250.00	170.0%			
5200 · All Hazard Project	0.00	0.00		0.00	0.00		204,822.37	190,000.00	107.8%			
5401 · Software Maintenance (E-Tic)	0.00	8,400.00	100.0%	8,400.00	8,400.00	100.0%	8,400.00	8,400.00	100.0%			
5403 · Fiber Leasing Expe.	0.00	5,197.50	39.1%	5,197.50	13,301.00	39.1%	5,197.50	13,301.00	39.1%			
5410 · Rent	0.00	0.00		0.00	0.00		83.00	81.00	102.5%			
5500 · Transfer of Net Assets	0.00	0.00		0.00	0.00		25,293.23	25,293.23	100.0%			
5505 · Bank Fees	0.00	0.00		0.00	0.00		185.14	160.00	123.4%			
5510 · Travel Exp	34.73	10.00	100.0%	14.33	14.33	100.0%	19,545.13	17,500.00	111.7%			
5512 · Meeting Exp	10.00	10.00	100.0%	362.50	57.60	100.0%	4,903.25	4,000.00	122.6%			
5514 · Professional Services	878.40	374.40	234.6%	57.60	57.60	100.0%	407.17	50.00	814.3%			
5516 · Legal Fees	127.18	105.00	121.1%	0.00	0.00		3,057.09	3,000.00	101.9%			
5517 · Data Back Up Exp	796.00	788.00	101.0%	0.00	0.00		750.00	750.00	100.0%			
5520 · Advertising	0.00	0.00		0.00	0.00		465.91	800.00	58.2%			
5521 · Telephone/Website/Internet	0.00	0.00		0.00	0.00		2,747.89	3,000.00	91.6%			
5523 · Payroll Processing Fees	0.00	0.00		0.00	0.00		1,362.93	1,550.00	87.9%			
5525 · Audit	0.00	0.00		0.00	0.00		6,250.00	6,250.00	100.0%			
5526 · Internet Connectivity (100 Mbp)	248.16	19.50	1,272.6%	9,900.00	11,700.00	84.6%	9,900.00	11,700.00	84.6%			
5527 · Internet & software	33.95	29.04	116.9%	0.00	0.00		911.51	475.00	191.8%			
5532 · Postage	17.48	17.48	100.0%	0.00	0.00		134.28	125.00	107.4%			
5535 · Printing/Reproduction	1,428.89	965.18	148.0%	0.00	695.86	129.3%	1,004.14	800.00	125.5%			
5540 · Membership/Sub	0.00	0.00		0.00	0.00		1,004.14	1,150.00	87.3%			
5545 · Office Equipment/Computers	0.00	0.00		0.00	0.00		9,123.33	7,000.00	130.3%			
5550 · Supplies	0.00	0.00		0.00	0.00		1,339.76	1,300.00	103.1%			
5555 · Liability Insurance	0.00	0.00		0.00	0.00		2,083.00	2,083.00	100.0%			
5558 · Insurance-Health	0.00	0.00		0.00	0.00		23,930.00	26,716.00	89.3%			
5570 · Car Allowance/Mileage	3,217.75	2,400.00	134.1%	0.00	0.00		3,300.00	3,500.00	91.7%			
5571 · Housing allowance	0.00	0.00		0.00	0.00		3,217.75	2,400.00	134.1%			
5580 · Salary & Wages	0.00	0.00		0.00	0.00		8,510.44	10,375.00	82.0%			
5585 · Payroll Tax Expense	0.00	0.00		0.00	0.00		2,989.77	3,250.00	92.0%			
5586 · Retirement Exp	0.00	0.00		0.00	0.00		105,813.99	121,341.00	87.2%			
5589 · Salary & Wages - Other	5,306.65	4,482.81	118.4%	1,041.07	893.22	116.6%	117,314.20	134,966.00	86.9%			
<b>Total 5580 - Salary &amp; Wages</b>	<b>5,306.65</b>	<b>4,482.81</b>	<b>118.4%</b>	<b>1,041.07</b>	<b>893.22</b>	<b>116.6%</b>	<b>117,314.20</b>	<b>134,966.00</b>	<b>86.9%</b>			
5587 · Worker's Compensation	2.75	2.75	100.0%	0.00	0.00		1,596.75	1,597.00	100.0%			
5640 · Consulting	11,640.00	80,435.03	14.5%	0.00	0.00		24,204.97	93,000.00	26.0%			
5643 · Transit	2,000.00	470.00	100.0%	0.00	0.00		2,000.00	0.00	100.0%			
5644 · AmeriCorp Member	470.00	470.00	100.0%	0.00	0.00		8,000.00	10,500.00	76.2%			
5961 · Board/Employee Appreciation	0.00	0.00		0.00	0.00		156.48	0.00	100.0%			
<b>Total Expense</b>	<b>26,238.19</b>	<b>90,113.73</b>	<b>29.1%</b>	<b>25,873.00</b>	<b>35,062.01</b>	<b>73.8%</b>	<b>491,614.02</b>	<b>573,787.23</b>	<b>85.7%</b>			
<b>Net Income</b>	<b>17,842.74</b>	<b>-2,797.88</b>	<b>-637.7%</b>	<b>8,322.00</b>	<b>-647.01</b>	<b>-1,286.2%</b>	<b>15,968.64</b>	<b>8,532.20</b>	<b>187.2%</b>			

# Director's Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 January 2016

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Comments: December was relatively uneventful. Between being sick the first week and the holidays it was a good month to catch up on projects, meetings, and generally get organized for 2016. It was nice to have a bit of downtime to get organized. Much of what was done was project based to close up grants and projects at the end of the year.

We were awarded \$20,000 for the Transit Council, wrote legislation for Tribal voting at STAC, held a Recycling Taskforce meeting, had a Medicare Billing training for the Transit Council, got the incoming and outgoing Executive Committee together, and all of us played in the snow.

The Executive Committee will be headed out to visit the region at the end of the month to better learn about the different communities and counties. Everyone is looking forward to this road trip.

In February, I will be taking PTO from the 8-19<sup>th</sup>. I will be out of the country, with no connectivity.

# Broadband Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 January 2016

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Comments: This will be a verbal report and recap from the Broadband Planning Meeting from earlier in the morning.



# Transportation Report

To: SWCCOG Board of Directors  
From: Sara Trujillo and Jessica Laitsch  
Date: 8 January 2016

Comments: **TPR Update:**

The TPR met on December 4, 2015. The group voted to allow for the reallocation of funds from the US 550 Gap Project to the US 160 Dry Creek Project allowing for flexibility to take advantage of efficiencies and cost savings.

Representative Don Coram will be carrying legislation for Tribal voting at the State Transportation Advisory Committee. The TPR will be supplying a letter of support for this at the February TPR meeting. The draft legislation is attached. It has been reviewed by TPR Chair, Vice Chair, Southern Ute and Ute Mountain Ute TPR representatives. The Ute Mountain Ute have done a resolution in support.

**Transit Council update:**

In mid-December, Laurie Patterson with the Northwest Colorado Council of Governments led two training sessions concerning non-emergent medical transportation eligibility and billing as well as an overview of NWCCOG's Mountain Ride Transportation Resource Center, a one-call/one click transportation coordination program. These training sessions were attended by a variety of local transportation and human service providers.

The SWCCOG is working to arrange for the development of a template ADA/paratransit plan for use by local transit agencies in order to be in compliance with CDOT requirements. This template is expected to be ready for use early in 2016.

# Recycling Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 January 2016

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Comments: The recycling project is moving at a similar speed to the shared services project. Shannon is in the middle of researching several different things that might help the taskforce accomplish some of their goals. This month the taskforce was able to identify what they wish to see me work on, and I am excited to get started.

Many of the taskforce members expressed that they would like to see a more central point of education for their community members. During the meeting many agreed on the idea of a single website that they can direct any citizen too. From that website the citizen could then click the area in which they live to get more detailed information. The DOLA 2016 Technical Assistance Grant will provide \$15,000 for website development, marketing, and educational materials.

Staff will be using the DOLA funding to match the CDPHE RREO grant. Shannon is doing research on how much website development and marketing/educational material development cost.

Link to the Durango Herald most recent article on Recycling:  
<http://www.durangoherald.com/article/20151222/NEWS01/151229888/-1/News01/Southwest-Colorado-panel-seeks-to-increase-recycling-as-trash-piles-up>

This month as the acting VISTA for the Southwest Colorado Council of Governments I have continued my work on the shared services and recycling projects. The shared services project moves forward as I continue to do research on the best possible options for all of the COG members. It is important that I take the time and really give the research my full attention so that I am alerting members correctly and with the appropriate information.

# SWCCOG 2016 Schedule

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 January 2016

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Comments: Below are the important dates for COG Meetings, Broadband, TPR, Transit Council, Budget, and Retreat information. All meetings are at the Carnegie Building (1188 E 2<sup>nd</sup> Ave, Durango) unless otherwise posted. We do want to move some of the SWCCOG regular meetings around this spring/summer/fall.

## **SWCCOG Regular Board Meetings:**

January 8, 1:30-3:30

February 5, 1:30-3:30

March 4, 1:30-3:30

*April – Retreat, this should be longer than our normal Board Meeting and will need to be moved from the 1<sup>st</sup>, as the TPR meeting is also this day.*

May 6, 1:30-3:30

June 3, 1:30-3:30

July 8, 1:30-3:30 (July 1<sup>st</sup> is the Friday before the holiday weekend)

August 5, 1:30-3:30

September 9, 1:30-3:30 (Sept 2<sup>nd</sup> is the Friday before the holiday weekend)

October 7, 1:30-3:30

November 4, 1:30-3:30

December 2, 1:30-3:30

## **SWCCOG 2017 Budget Cycle:**

April – Retreat

May – Start Budget based on goals for 2017 from Retreat

June – First draft of budget

July – Second draft

August – Finalize 2017 budget

## **Broadband Planning Meeting Schedule:**

This is not complete, and there will be additional meetings added. These are the confirmed dates at this point. The Broadband committee will need to meet more often than this, but these will be dates to discuss the planning process with the whole Board.

January 8, 10-11:30

March 4, 10-11:30

May 6, 10-11:30

July 8, 10-11:30

September 9, 10-11:30

# SWCCOG 2016 Schedule

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**SWTPR 2016 Meeting Schedule:**

February 5, 9-12

April 1, 9-12

June 3, 9-12

August 8, 9-12

October 7, 9-12

December 2, 9-12

**Transit Council 2016 Meeting Schedule:**

January 15, 2016, 9:00am- 11:00am

March 18, 2016, 9:00am- 11:00am

May 20, 2016, 9:00am- 11:00am

July 15, 2016, 9:00am- 11:00am

September 16, 2016, 9:00am- 11:00am

November 18, 2016, 9:00am- 11:00am

# Hot Topic Discussions

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 January 2016

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Comments: At the November or December meeting there was a great deal of discussion about panhandling in our communities. This lead to a discussion about having some meetings include a discussion about interesting topics, including bringing in experts, sharing policies, and sharing best practices among the members. For 2016 we are looking for about three topics that are of interest of the group, so staff and schedule and collect relevant information on the topics.